

Syllabus for Spanish I/II/III/IV
Lewisville High School (Harmon Campus)
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Office HRS: 1:55pm- 3:25pm or Afterschool Room: 2301
Tutoring HRS: After School T-Th 3:55-6:00 pm
(Please for course overview refer to Canvas)

A few notes for the student of World Languages:

- The expectations of high school coursework require **self-discipline**. You are expected to work and pay attention in class.
- You are expected to turn in assignments and homework on time. You must keep up; do not let several assignments pile up.
- You are expected to participate in class activities and discussions. Activities and discussions provide time for you to think through your ideas and learn from the ideas of others.
- It is suggested that regular reading of newspapers and news magazines as well as regular viewing of news broadcasts outside of class are maintained throughout the course.

Textbook & Supplemental Materials

Primary Text:

Mundo real, Cambridge University Press (Levels I, II, II)

Expectations

1. **Respect:** Respect the rights and property of others by showing appropriate care of this room and its contents and by being sensitive to the needs and values of others—this includes thoughts, opinions, and answers. Students may not infringe on another student's right to learn or the teacher's right to teach
Speak at appropriate times and speak appropriately.
No sleeping or heads down.

Cell phones must be in the silent setting. In case of disruption or lack of engagement due to use of cell phone in the class cell phone will be held in teacher's desk till the end of the class.
(Please see addendum)

LISD is a smart and technology classroom, it is your responsibility to bring your device (IPAD) to class each day charged and ready for use. If your device is in need of charging it will be kept and charged for the remainder of the class hour or until it reaches 50%.

In addition, any misuse and/or improper use of technology during class (unless it is cleared for the day) will have as a consequence for your technology to be placed under “hold” for the day. A second offense in this matter will result in a parent phone call and loss of privileges.

2. **Belong:** Be in your seats and ready to work when the clock states the time of commencement. Remain in your assigned seats (unless you have permission to leave them for a class activity).

*3 tardies = 1 absence & detention.

3. **Prepare:** Bring all required materials and assignments to class each day.

Supplies include:

Required:

Composition Book

Green, Pink, Orange, and Yellow Highlighters

Writing Utensils (Pens and Pencils)

Plastic folder

IPAD or approved device for educational purposes

If possible:

Index Cards

Earphones with microphone -(old iPhone earphones that have microphones work perfectly)

4. **Work:** Always give every task your best effort. Be on the task at all times and work only on Spanish during this class. Finish your assignments and study regularly. Written work must be legible or it will not be given credit. You are expected to complete your own assignments. Cheating on an assignment is handled with a failing grade on that particular assignment. Cheating on an exam will result in an F and notification of parents. (Please see the section for academic dishonesty in the student handbook.)

5. **Participate:** Speak Spanish as much as possible. Raise your hand! Volunteer! Participation in Spanish class is absolutely necessary in order to reach the goals listed on the first page of this syllabus. We learn Spanish by speaking, listening, reading, and writing. Set your minds on Spanish when you enter this class; do your best to be interested in the materials and activities, and participation will become natural.

6. **CONSEQUENCES FOR NEGATIVE BEHAVIOR**

Nonverbal reminder (eye contact, gesture, nod, proximity)

Verbal warning

Discussion after class and/or detention and/or loss of daily points

Parent phone call or letter

Conference with the parent, teacher, principal, and student

*Severe disruption (physically dangerous behavior, illegal acts, or insubordinate behavior):

Student will be sent immediately to the office.

7. **REWARDS FOR POSITIVE BEHAVIOR**

Learning

Better Grades

Praise

Contact Parent/Guardian

Respect from others and for yourself

(Other)

8. **GRADING POLICIES**

Percentage Grading Scale

100%-96%	A	83%-80%	B-	69%-67%	D+
95%-90%	A-	79%-77%	C+	66%-64%	D
89%-87%	B+	76%-74%	C	63%-60%	D-
86%-84%	B	73%-70%	C-	59%-	F

Weighted Grading System

Non-AP

50% Major Grades (Projects, Exams)

50% Minor Grades (Quizzes, Daily Work, and Homework)

AP

60% Major Grades

40% Minor Grades

Each assignment is meaningful. It is important to make the effort to get each one in and to your advantage to get it in on time. Keep returned assignments until the quarter ends to prepare for tests and as evidence, if any discrepancy arises between your records and the grade book.

Late Work: Work must be turned in on the day or before the deadline. You have till 11:59 pm on that date to turn it in. (No emails, follow proper procedures.)

Work turned in on time: Max possible score 100.

Work turned in 1 day late: Max possible score 70.

Work turned in 2 days late: Max possible score 60.

Work turned in after 3 or more days: Max possible score 0-50.

Missing work max score 0.

(Once the unit test has been given, no late work from that unit will be accepted)

(Please keep in mind that if you turn in late work your grade starts from the max score and deductions will be made for any errors found.)

- a.) **Daily Work:** In-class tasks will be collected daily and will be worth points for being done carefully and correctly. If partially done or undone, no credit will be given.
- b.) **Homework:** Students must have each homework assignment completed before class and with them on the assigned due date. Students should place assignments in the appropriate class basket when instructed. Late work rules apply.
- c.) **Unit Tests/ Midterms/Finals:** All of the tests will be formatted in the same manner. The sections to the test include listening, vocabulary, structure, reading comprehension, and writing. While there is a possibility for retake or test corrections on unit exams there is no possibility for retake or corrections on finals or midterms. There are no retakes on quizzes or minor grades.
- d.) **Extra Credit:** There will be no extra credit on your overall grade, but if classroom rules are followed and you maintain a level of professionalism, opportunities for extra test points on tests will be provided. (Hint: Play really close attention to details in my class) Also, if you attend approved special events there is a possibility of receiving extra credit.
- e.) **Interactive Academic Journal:** Journals must be brought to class every day, no exceptions. Journals will be picked up at random. If the student does not turn in the journal when they are picked up, the late assignment rule will apply.
- f.) **Projects:** Students must have each project completed before class and with them on the assigned due date, otherwise the project will be considered late. If a project is handed in late, the student will lose one letter grade for each day late. Instructions and rubrics will be given with the details. Also, please see the class calendar and announcements in Canvas for any changes. Rubrics will be provided accordingly.
- g.) **Make-up Work:** The student is responsible for all assignments, projects, quizzes, tests etc. given on the day of absence. There is a basket next to my desk with drawers labeled by class for the student to turn in the work. Make sure the following information is at the top of each assignment: absentee's name, date of absence, and date submitted. Students returning from being absent are responsible for taking the initiative to come in during tutoring times for make-up work. I will not be reminding you of work due. I will go through the basket each day; anything that has a past-due date will be dealt with accordingly.

Tests & quizzes must be taken on the projected day. Students are encouraged to look at the calendar in Canvas in advance for due dates and tests.

If you miss class, you have the amount of **excused days** to make up your work. All work (including tests & quizzes) must be made up according to the number of days absent.

Please check Canvas.

h.) **Grade Status:** Parents and students are encouraged to check grades regularly by accessing the online SKYWARD link and or Canvas.

9. **ENTRANCE & EXIT PROCEDURES**

Arrival: Students need to be seated and on task before the clock strikes the assigned time. In addition, if the student is not on task he or she will receive a 0 for daily participation and will have to serve detention.

Tardies: *3 tardies = 1 absence & detention.

Dismissal: Students need to remain seated in assigned seats (unless given permission to leave them for a class activity) until the bell rings.

A.) Restroom passes and hall pass: (remember you have 5 min. between classes)

- a. 10/10 rule: Passes will **NOT** be given the first 10 minutes of class nor for the last 10 minutes.
- b. You are **NOT** allowed in the hallway at any point without a pass.
- c. You must follow flex time rules.
- d. Restroom and/hall passes are a privilege and subject to revocation.

Rules in a Nutshell

1. Respect each other's person and personal belongings
2. Be in your assigned seat with the necessary materials when the bell rings
3. Don't talk when the teacher or other students are talking
4. Follow Directions
5. Be in your assigned seat or with your assigned group
6. Keep your head up and pay attention in class
7. Technology is to be used for educational purposes only

Follow the three golden standards: Honor, Courage, and Commitment.

10. **CONTACT INFORMATION**

Students who need extra help may stop by my room before school, during A/B lunch or after school. Parents who have questions or concerns may visit me in person or contact me via phone or email using the contact information provided on the school web page or on this syllabus.
